



Request for Proposal (RFP)

For: SIDP Expert Level Trainers for Phase 4

Date: 10 June 2024

1 Overview of the British Council

1.1 The British Council builds connections, understanding and trust between people in the UK and other countries through arts and culture, education, and the English language. We help young people to gain the skills, confidence, and connections they are looking for to realise their potential and to participate in strong and inclusive communities. We support them to learn English, to get a high-quality education and to gain internationally recognised qualifications. Our work in arts and culture stimulates creative expression and exchange and nurtures creative enterprise.

1.2 We connect the best of the UK with the world and the best of the world with the UK. These connections lead to an understanding of each other's strengths and of the challenges and values that we share. This build trust between people in the UK and other nations which endures even when official relations may be strained.

1.3 We work on the ground in more than 100 countries. In 2019-20 we connected with 80 million people directly and with 791 million people overall, including online and through our broadcasts and publications. Founded in 1934, we are a UK charity governed by Royal Charter and a UK public body with offices in London, Redman Place London E20 1JQ. Further information can be viewed at www.britishcouncil.org.

2 Introduction and background to the Project

The ~~Skills~~ [The skills for inclusive digital participation](#) is a Foreign, Commonwealth and Development Office (FCDO) funded project that will contribute to Pillar 1, Models & Enablers of UK Government's [Digital Access Programme](#) led by FCDO with the objective of building digital literacy and basic digital skills for underserved communities in order to make inclusive digital access locally relevant, meaningful and productive

The Skills for Inclusive Digital Participation (SIDP) project builds capacity of digitally excluded individuals which are including young people from lower socio-economic backgrounds, women, and Persons Living with Disabilities/PLWD to help them develop the digital competencies they need to take part in digital life and online activities safely. The project also contributes to enhancing the livelihoods through entrepreneurship that leverages online resources and markets.

The SIDP is a global project that has been implemented since April 2021 in Indonesia, Kenya and Nigeria and will end in March 2025. In Indonesia, the project ran in South Sulawesi, East Nusa Tenggara, Maluku, Bali, Papua, Papua Barat and Southwest Papua. Target achieved to date:

- 201 community level trainers trained;
- 5693 participants trained in basic inclusive digital skills; and
- 2031 participants trained in intermediate general digital skills.

Four training manuals were developed to be used for training on the project which can be freely downloaded, copied and adapted with the British Council acknowledged as the source:

1. Train the Trainer;
2. Basic Digital Skills;
3. Intermediate General Digital Skills; and
4. Intermediate Digital Skills for Economic Opportunity.

In addition to being used for training on the project, the created manuals and toolkits have been disseminated to more than 50 relevant institutions like schools, universities, CSOs. The project has also supported 10 local organization which will embed the SIDP material into their programme through grant scheme.

The project ran policy dialogues bringing policy makers and organizations which supports marginalized community for improving their digital literacy to discussing lesson learnt and possible strategies for promoting inclusive digital participation. The dialogues have resulted recommendation and action has been taken to make the recommendation happened.

The Community of Practice is designed as a platform for community level trainers and local partners to upgrade the CLTs' current skills with additional skills and practical material to improve their ability in facilitating their communities and the capacity of themselves to get involved and participate in digital world opportunity.

SIDP Project Phase 4, April 2024 – March 2025

During this phase, SIDP will add to the benefits already realised – by embedding materials into institutional curricula and programmes and continuing to build the community of practice for trainers, strengthening implementing partners, women, youth and persons with disability on inclusive digital literacy in the targeted countries. Priority activities are:

1. Implementation and Embedding of SIDP:

- Inviting partners to apply for grants to train more persons with disabilities, youth and women from lower socio-economic backgrounds using our materials and their additional materials where relevant.
- Sharing best practice from previous phase with partners and stakeholders
- More focussed monitoring and evaluation of the partner activities
- Strengthening partners' capacity towards inclusive digital skills delivery and EDI

2. Building Communities of Practice and Policy Advocacy Events

- Continue to support regular exchange (local, national and international) and peer-learning among trainers, using online platform.
- Identify and engage with local, national and international stakeholders in positions of influence and authority in the area of inclusive digital literacy skills.
- Plan and deliver events to promote SIDP's policy relevance – leading to government-level recognition in each of the countries covered.

3. Monitoring, Evaluation and Learning

- As the basis for planning and implementing the proposed activities in the extension period between April 2024 and March 2025, learning-points from the reports on project implementation progress and learning shall be reviewed to inform M&E activities. The reports include analysed data from surveys of SIDP involvement to date by learners, practitioners and organisational partners in Indonesia, Kenya and Nigeria. Priority needs, interests and preferences will be identified and incorporated in M&E tools and processes.
- A Theory of Change (ToC) and Logical Framework have been designed for the project, similarly, baseline and process monitoring assessments have been conducted for project activities implemented up to June 2022. Assessments will also be conducted to estimate the progress made with the activities implemented during the costed extension. Ahead of these assessments, the team is revising its Theory of Change to capture elements of the project to be delivered by December 2022. This revision of the Theory of Change has also informed the revision of the Logical Framework and additional data collection tools focused on assessing the implementation of activities around the Community of Practice and increased awareness among stakeholders. This revision of the ToC, Log Frame and data collection tools shall also capture the additional activities to be implemented up to March 2025.

Project Expected Outcomes:

- a. Higher levels of digital literacy among project participants, giving access to economic and social benefits.
- b. Higher levels of professional competence and access to relevant professional networks (local, national and international - including the UK) among project trainers.
- c. Higher levels of capacity and access to international best practice in inclusive digital literacy among local implementing partners and stakeholders in positions of influence and authority regarding digital access.
- d. Access to opportunities for business and job leading to improved livelihoods of participant.

Skills for Inclusive Digital Participation will engage with Expert Level Trainers (ELTs) in Indonesia who will work closely with British Council, Implementing Partners and Community Level Trainers (CLTs) approximately from August 2024 to February 2025.

The purpose and scope of this RFP and supporting documents is to explain in further detail the requirements of the British Council and the process for submitting a proposal in response to this RFP (“Proposal”).

3 Proposal Conditions and Contractual Requirements

This section of the RFP sets out the British Council’s contracting requirements, general policy requirements, and the general conditions relating to this procurement process (“**Procurement Process**”).

3.1 Contracting requirements

3.1.1 Contracting authority: the British Council which includes any other companies and organisations that control or are controlled by the British Council from time to time (see: <http://www.britishcouncil.org/organisation/structure/status>).

3.1.2 Delivery location for goods and/or services: The appointed supplier will be expected to be in regular communication with a specified Senior Programme Manager at the British Council office located at Office 8 9th Floor, Jl. Senopati No. 8B Jakarta. for the duration of the project, regarding delivery of services.

3.1.3 Duration: The Contract will be awarded up to 25 days between August 2024 and January 2025 in line with the project workplan. There will be no option for an extension unless otherwise agreed with the British Council.

3.1.4 Contractual terms: As set out at Annex 1 (*Terms and Conditions of Contract*) ("**Contract**"). By submitting a Proposal, you are agreeing to be bound by the terms of this RFP and the Contract without further negotiation or amendment. Once the Contract is awarded, there will be no changes allowed to the Contract (except in accordance with the provisions of the Contract). Any clarification questions in relation to any aspect of this Procurement Process and the associated documentation should be submitted in accordance with the process set out in paragraph 12 (*Clarification Requests*). Only changes which relate to the correction of ambiguity or manifest error in relation to the terms of the Contract will be considered and, if necessary, the British Council may, when issuing its response to clarification questions, reissue Annex 1 to reflect such changes. Any proposed amendments received from a potential supplier as part of its Proposal shall entitle the British Council to reject that Proposal and to disqualify that potential supplier from this Procurement Process.

3.2 General Policy Requirements

3.2.1 By submitting a Proposal, you confirm that you will, and that you will ensure that any consortium members and/or subcontractors will, comply with all applicable laws, codes of practice, statutory guidance and applicable British Council policies relevant to the goods and/or services being supplied. All relevant British Council policies that suppliers are expected to comply with can be found on the British Council website (<https://www.britishcouncil.org/organisation/transparency/policies>).

3.3 General Proposal conditions ("Proposal Conditions")

3.3.1 Application of these Proposal Conditions – In participating in this Procurement Process and/or by submitting a Proposal it will be implied that you accept and will be bound by all the provisions of this RFP and its Annexes. Accordingly, Proposals should be made on the basis of and strictly in accordance with the requirements of this RFP.

3.3.2 Third party verifications – Your Proposal is submitted on the basis that you consent to the British Council carrying out all necessary actions to verify the information that you have provided, and the analysis of your Proposal being undertaken by one or more third parties commissioned by the British Council for such purposes.

3.3.3 Information provided to potential suppliers – Information that is supplied as part of this Procurement Process is supplied in good faith. The information contained in the RFP and the supporting documents and in any related written or oral communication is believed to be correct at the time of issue. No liability (save for fraudulent misrepresentation) is accepted for its accuracy, adequacy or completeness and no warranty is given as such.

3.3.4 Potential suppliers to make their own enquires – You are responsible for analysing and reviewing all information provided to you as part of this Procurement Process and for forming your own opinions and seeking advice as you consider appropriate. The clarification process set out in paragraph 12 should be used for any queries in relation to this Procurement Process.

3.3.5 Amendments to the RFP – At any time prior to the Response Deadline, the British Council may amend the RFP and if appropriate, the Response Deadline shall, at the discretion of the British Council, be extended.

3.3.6 Compliance of Proposal – Any goods and/or services offered should be on the basis of and strictly in accordance with the RFP (including, without limitation, any specification of the British Council's requirements, these Proposal Conditions and the Contract) and all other documents and any clarifications or updates issued by the British Council as part of this Procurement Process.

3.3.7 Compliance with the terms of the Contract – The successful supplier must comply with the Contract as set out in Annex 1 without any amendment (save as described in paragraph 3.1.4).

3.3.8 Format of Proposal – Proposals must comprise the relevant documents as detailed by the British Council in Annex 2 (Supplier Proposal) completed in accordance with relevant all instructions. Any documents requested by the British Council must be completed in full. It is important that you read the RFP carefully before completing and submitting your Proposal.

3.3.9 Modifications to Proposals once submitted – You may modify your Proposal prior to the Response Deadline by giving written notice to the British Council. Any modification should be clear and submitted as a completely new Proposal in accordance with Annex 2 (Supplier Proposal) and these Proposal Conditions.

3.3.10 Disqualification – If you breach these Proposal Conditions, if there are any errors, omissions or material adverse changes relating to any information supplied by you at any stage in this Procurement Process, if any other circumstances set out in this RFP, and/or in any supporting documents, entitling the British Council to reject a Proposal apply and/or if you or your appointed advisers attempt:

- to inappropriately influence this Procurement Process or fix or set the price for goods or services
- to enter into an arrangement with any other party that such party shall refrain from submitting a Proposal.
- to enter into any arrangement with any other party (other than another party that forms part of your consortium bid or is your proposed sub-contractor) as to the prices submitted.
- to collude in any other way.
- to engage in direct or indirect bribery or canvassing by you or your appointed advisers in relation to this Procurement Process; or

to obtain information from any of the employees, agents or advisors of the British Council concerning this Procurement Process (other than as set out in these Proposal Conditions) or from another potential supplier or another Proposal, the British Council shall be entitled to reject your Proposal in full and to disqualify you from this Procurement Process. Subject to paragraph 3.3.1 below, by participating in this Procurement Process you accept that the British Council shall have no liability to a disqualified potential supplier in these circumstances.

3.3.11 Proposal costs – You are responsible for obtaining all information necessary for preparation of your Proposal and for all costs and expenses incurred in preparation of the Proposal. Subject paragraph 3.3.15, you accept by your participation in this Procurement Process, including without limitation the submission of a Proposal, that you will not be entitled to claim from the British Council any costs, expenses or liabilities that you may incur in submitting a Proposal irrespective of whether or not your Proposal is successful.

3.3.12 Rights to cancel or vary this Procurement Process – Nothing in this Procurement Process will bind the British Council to enter into any contractual or other arrangement with you or any other potential supplier. It is intended that the remainder of this Procurement Process will take place in accordance with the provisions of this RFP, but the British Council reserves the right to terminate, amend or vary (to include, without limitation, in relation to any timescales or deadlines) this Procurement Process by notice in writing. Subject to paragraph 3.3.15, the British Council will have no liability for any losses, costs or expenses you incur as a result of such actions.

3.3.13 Consortium Members and sub-contractors – It is your responsibility to ensure that any staff, consortium members, sub-contractors and advisers abide to these Proposal Conditions and the requirements of this RFP.

3.3.14 Liability – Nothing in these Proposal Conditions is intended to exclude or limit the liability of the British Council in relation to fraud or in other circumstances where the British Council's liability may not be limited under any applicable law.

4 Confidentiality and Information Governance

4.1 All information supplied to you by the British Council, including this RFP and all other documents relating to this Procurement Process, either in writing or orally, must be treated in confidence and not disclosed to any third party (save to your professional advisers, consortium members and/or sub-contractors strictly for the purposes only of helping you to participate in this Procurement Process and/or prepare your Proposal) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

4.2 You shall not disclose, copy or reproduce any of the information supplied to you as part of this Procurement Process other than for the purposes of preparing and submitting a Proposal. There must be no publicity by you regarding the Procurement Process or the future award of any contract unless the British Council has given express written consent to the relevant communication.

4.3 The British Council reserves the right to disclose all documents relating to this Procurement Process, including without limitation your Proposal, to any employee, third party agent, adviser or other third party involved in the Procurement Process in support of, and/or in collaboration with, the British Council. The British Council further reserves the right to publish the Contract once awarded and/or disclose information in connection with supplier performance under the Contract in accordance with any public sector transparency policies (as referred to below). By participating in this Procurement Process, you agree to such disclosure and/or publication by the British Council in accordance with such rights reserved by it under this paragraph.

4.4 The Freedom of Information Act 2000 ("FOIA"), EU General Data Protection Regulation (GDPR) 2015, the Environmental Information Regulations 2004 ("EIR"), and public sector transparency policies apply to the British Council (together the "Disclosure Obligations").

4.5 You should be aware of the British Council's obligations and responsibilities under the Disclosure Obligations to disclose information held by the British Council. Information provided by you in connection with this Procurement Process, or with any contract that may be awarded as a result of this exercise, may therefore have to be disclosed by the British Council under the Disclosure Obligations, unless the British Council decides that one of the statutory exemptions under the FOIA or the EIR applies.

5 Proposal Validity

5.1 Your Proposal must remain open for acceptance by the British Council for a period of sixty days from the Response Deadline. A Proposal not valid for this period may be rejected by the British Council.

6 Payment and Invoicing

6.1 The British Council will pay correctly addressed and undisputed invoices within 30 days in accordance with the requirements of the Contract. Suppliers/service providers to the British Council must ensure comparable payment provisions apply to the payment of their sub-contractors and the sub-contractors of their sub-contractors. General requirements for an invoice for the British Council include:

- A description of the good/services supplied is included.
- The British Council Purchase Order number is included.
- It is sent electronically via email in PDF format to society.indonesia@britishcouncil.org

7. Specification

7.1. Project scope for SIDP Phase 4

The Skills for Inclusive Digital Participation project outcomes will be achieved through the following activities:

1. Strengthening partners organizations' capacity toward inclusive digital skills delivery and embedding SIDP materials into institutional curricula and programmes
2. Continuing to build the Community of Practice for community level trainers and policy dialogue.
3. Monitoring and evaluation

The British Council is inviting digital consultant/organization who meet the specified criteria to apply as Expert Level Trainer positions for the project.

7.2 The specific deliverables of Expert Level Trainer will include:

1. Conducting Training of Trainers for implementing partners and their community level trainers based on the design and planning, training content and training schedule that have been developed. The training to be delivered in theory and practical activities. The training will cover pedagogy, basic and intermediate digital skills manuals delivery. In coordination with implementing partners, hosting CLTs updates biweekly meetings to review progress of training, challenges, gaps, and support areas.
2. Working closely with implementing partners to design and plan delivering inclusive digital skills training: Training of Trainers for Community Level Trainers, Basic and Intermediate Digital Skills Training and embedding SIDP material into organization's programme. This will include providing expert review and support during dry runs, training review meetings, expert feedback on training rooms and equipment, involvement on intermediate digital training delivery with CLT and any other activities towards planning and implementing the project.

3. Organizing and arranging the community of practice activities with relevant topics of learnings and signposting for the community level trainers (CLTs). It aims to upgrade the CLTs' current skills with additional skills and practical material to improve their ability in facilitating their communities and the capacity of themselves to get involved and participate in digital economy such as entrepreneurship, employability and education. This deliverable may include online/offline facilitating.

7.3. Intellectual Property

The consultant hereby grants to the British Council an irrevocable, royalty-free, non-exclusive, worldwide right and licence to use any information, data, reports, documents, or other materials obtained, created or developed in the course of the Project for non-commercial purposes to publicise and report on the activities of the British Council in connection with the delivery of the Project.

7.4 Budget

The recommended budget for each Expert Level Trainer is up IDR 40,000,000,- (forty million rupiah) inclusive VAT/value added tax.

(Note: the consultancy will require travel to project locations and travel cost will be covered by British Council separately)

8 Mandatory Requirements / Constraints

As part of your Proposal, you must confirm that you meet the mandatory requirements / constraints, if any, as set out in the British Council's specification forming part of this RFP. Failure to comply with any mandatory requirements or constraints shall entitle the British Council to reject a Proposal.

Interested organization/individual will have, as mandatory requirements, demonstrable evidence of the following:

- Extensive experience (at least 5 years) experience in conducting digital related trainings/workshops for organizations.
- Extensive knowledge of digital skills and literacy
- Extensive experience in designing, developing, and delivering inclusive digital literacy face to face or virtually.
- Demonstrated high level of professionalism and an ability to work independently and in high pressure situations under tight deadlines.
- Excellent inter-personal communication skills including experience of facilitation of trainings/workshops and presentation.
- Proven and demonstrated broad knowledge of and ability to utilize principles, methods, techniques, and systems of digital training methodologies.
- Experienced as Expert Level Trainer in SIDP previous phases.

9 Key background documents

Further relevant background documents / information may be provided to potential suppliers as an Annex to this RFP and/or by way of the issue of additional documents / links to additional information / documents. Please view list of Annexes at the end of this document.

10 Timescales

10.1 Subject to any changes notified to potential suppliers by the British Council in accordance with the Proposal Conditions, the intended timescales applicable to this Procurement Process are summarized in the table below.

Activity	Date
RFP Issued to bidding suppliers	10 June 2024
Deadline for clarification questions (Clarification Deadline)	12 June 2024
5British Council to respond to clarification questions	14 June 2024
Deadline for submission of RFP responses by potential suppliers (Response Deadline)	21 June 2024
Evaluation Proposal Clarification Meeting will be conducted if required	24 June - 5 July 2024
Final Decision/Issue Contract	8 July 2024
Contract concluded with winning consultant	24 July 2024

11 Instructions for Responding

11.1 Please fill in the supplier's response and pricing approach annexed to this RFP clearly showing your skills and expertise and work plan and methodology for the assignment.

11.2 The following requirements should be complied with when submitting your Proposal in response to this RFP:

- Please ensure that you send your submission in good time to prevent issues with technology – late Proposals will be rejected by the British Council.
- Do not submit any additional supporting documentation with your Proposal except where specifically requested to do so. PDF, JPG, PPT, Word and Excel formats can be used for any additional supporting documentation (other formats should not be used without the prior written approval of the British Council).
- All attachments/supporting documentation should be provided separately to your main Proposal document, clearly labelled, and cross-referenced to the Proposal as relevant.
- If you submit a generic policy / document, you must indicate the page and paragraph reference that is relevant to a particular part of your Proposal.
- Unless otherwise stated as part of this RFP or its Annexes, all Proposals should be in the format of the relevant British Council requirement with your response to that requirement inserted underneath.

- Where supporting evidence is requested as 'or equivalent' you must demonstrate such equivalence as part of your Proposal.
- Any deliberate alteration of a British Council requirement as part of your Proposal will invalidate your Proposal to that requirement and for evaluation purposes you shall be deemed not to have responded to that particular requirement.
- Responses should be concise, unambiguous, and should directly address the requirement stated.
- Your Proposal to the RFP requirements and pricing will be incorporated into the Contract, as appropriate.

12 Clarification Requests

12.1 All clarification requests should be submitted to society.indonesia@britishcouncil.or.id by the Clarification Deadline, as set out in the Timescales section of this RFP. The British Council is under no obligation to respond to clarification requests and will respond if the question is appropriate and received before the Clarification Deadline.

12.2 Any clarification requests should clearly reference the appropriate paragraph in the RFP documentation and, to the extent possible, should be aggregated rather than sent individually.

12.3 The British Council reserves the right to issue any clarification request made by you, and the response, to all potential suppliers unless you expressly require it to be kept confidential at the time the request is made. If the British Council considers the contents of the request not to be confidential, it will inform you and you will have the opportunity to withdraw the clarification query prior to the British Council responding to all potential suppliers.

12.4 The British Council may at any time request further information from potential suppliers to verify or clarify any aspects of their Proposal or other information they may have provided. Should you not provide supplementary information or clarifications to the British Council by any deadline notified to you, your Proposal may be rejected in full and you may be disqualified from this Procurement Process.

13 Evaluation Criteria

13.1 You will have your Proposal evaluated as set out below:

Stage 1: Proposals will be checked to ensure that they have been completed correctly and all necessary information has been provided. RFP responses correctly completed with all relevant information being provided and all mandatory requirements as outlined in Section 8 met will proceed to Stage 2. Any Proposal not correctly completed in accordance with the requirements of this RFP and/or containing omissions may be rejected at this point. Where a Proposal is rejected at this point it will automatically be disqualified and will not be further evaluated.

Stage 2: If a bidder succeeds in passing Stages 1 of the evaluation, then it will have its Proposal evaluated in accordance with the evaluation methodology set out below.

13.2 Award Criteria – Responses from potential suppliers will be assessed to determine the most economically advantages proposal using the following criteria and weightings and will be assessed entirely on your response submitted:

Criteria	Weighting
Social Value	[10] %
Quality	[35] %
Methodology and Approach	[35] %
Commercial	[20] %

13.3 Scoring Model – Proposals will be subject to an initial review at the start of Stage 2 of the evaluation process. Any Proposals not meeting mandatory requirements or constraints (if any) will be rejected in full at this point and will not be assessed or scored further. Proposals not so rejected will be scored by an evaluation panel appointed by the British Council for all criteria other than Commercial using the following scoring model:

Points	Interpretation
10	Excellent – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.
7	Good – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due the bidder’s failure to provide all information at the level of detail requested.
5	Adequate – Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested.
3	Poor – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement.
0	Unacceptable – The response is non-compliant with the requirements of the RFP and/or no response has been provided.

13.4 Commercial Evaluation – Your “Overall Price” (as calculated in accordance with requirements of Annex [3] (Pricing Approach) for the goods and/or services will be evaluated by the evaluation panel for the purposes of the commercial evaluation, further information on this approach may be available in Annex 3. In the event that any prices are expressed as being subject to any pricing

assumptions, qualifications or indexation not provided for by the British Council as part of the pricing approach, the British Council may reject the full Proposal at this point. The British Council may also reject any Proposal where the Overall Price for the goods and/or services is considered by the British Council to be abnormally low following the relevant processes set out under the procurement rules. A maximum offer score of 10 will be awarded to the Proposal offering the lowest "Overall Price". Other Proposals will be awarded a mark by application of the following formula: (Lowest Overall Price/Overall Price being evaluated) x 10 (rounded to two decimal places) = commercial score.

13.5 Moderation and application of weightings – The evaluation panel appointed for this Procurement Process will meet to agree and moderate scores for each award criteria. Final scores in terms of a percentage of the overall Proposal score will be obtained by applying the relevant weighting factors set out as part of the award criteria table above. The percentage scores for each award criteria will be amalgamated to give a percentage score out of 100.

13.6 The Winning Proposal(s) - The winning Proposal shall be the Proposal scoring the highest percentage score out of 100 when applying the above evaluation methodology, which is also supported by any required verification evidence (to include, without limitation, any updated information)] obtained by the Authority relating to any self-certification or other requirements referred to at any time in this Procurement Process.

List of Annexes forming part of this RFP (issued as separate documents):

Annex 1 – Terms and Conditions of Contract

Annex 2 – Supplier Proposal

Annex 3 – Pricing Approach