Craft Toolkit Training Grant

Application Form

Instructions

1. Please complete the application form by ensuring all questions/ sections are answered.
2. Kindly ensure responses are as detailed as possible. All responses will be taken into account for the evaluation.
3. Submit the completed application form and all mandatory documentation to Viandira.Athia@britishcouncil.or.id and arts@britishcouncil.or.id by **Monday,** **22 February 2021**

Section 1 – Organisation Details

Organisation name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
(To be used on the Contract)

Organisation address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(To be used on the Contract)

Organisation Reg: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If Applicable)

Contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact telephone number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Section 2 – Team Details

*(in 200 words or less)*

* Evidence of your CV and experience in delivering facilitation and trainings.
* Evidence of working in the craft/enterprise sector with good didactic skills.
* Evidence of track record with the selected local craft communities.
* Evidence that applicant is able to communicate with the selected local craft communities with good communication skills.

**Section 3 – Approach Details**

Please describe the approach you will take to complete this project.

*(in 500 words or less)*

* Evidence of developed plan to adapt, deliver and share the toolkit with selected local craft communities. (Please include the methodology, activities outline and timeline)
* Evidence of estimated cost breakdown and timescales
* Evidence of the applicant’s ability to conduct monitoring, evaluation and reporting of the project

**Data Protection and Consent**

The British Council is the data controller of the information that you provide as part of your participation in the Craft Digital Toolkit Training Grant project. This means that the British Council is responsible for determining how your information is collected and used. The legal basis for collecting your data is that the processing is necessary for the performance of a contract – our agreement outlined in the Craft Digital Toolkit Training Grant project Terms and Conditions.

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact your local [British Council office](https://www.britishcouncil.my/about/contact?_ga=2.30855807.1514485144.1604649247-1482970732.1604649247). We will keep your information for ten years from the time of collection.

Data Protection and Consent.

Yes, I agree.

No.

Use of your contact details for other British Council activities.

British Council would like to use the information you provide to send details of activities, services and events (including social events) which we think are of interest. To choose your contact preferences, please check any of the boxes below.

You do not have to select any of the options and if you do, you may unsubscribe from any option at any time. We will process your personal information based on this consent.

You may unsubscribe by sending an email to arts@britishcouncil.or.id.

Email address you use for Craft Digital Toolkit Training Grant

Mobile number you use for Craft Digital Toolkit Training Grant

Use of your contact details for other British Council activities

# For More information

Viandira Athia Mulyono

Programme Manager

Arts and Creative Industries, British Council in Indonesia

Viandira.Athia@britishcouncil.or.id

Camelia Harahap

Head of Arts and Creative Industries, British Council in Indonesia

Camelia.Harahap@britishcouncil.or.id